**OLV Girls School Remote Learning Response Plan**

In the event of DES instruction to close the school for health and safety reasons, the following procedures will be implemented:

**Staff, Parents and Students should re-familiarise themselves with our Internet Acceptable Use Policy available on the school website-** [**http://www.olvgns.ie/policies.html**](http://www.olvgns.ie/policies.html)

**Remote Teaching and Learning:**

* SeeSaw, Zoom, email and phone calls will be the methods of communication with parents and students. The school website [www.olvgns.ie](http://www.olvgns.ie) will be updated regularly.
* Class teachers will upload class work to SeeSaw on a daily basis- this work will include some revision but predominantly new learning across the curriculum. They will upload a combination of videos, links, photographs, drawings and notes etc.
* SET teachers will upload work to SeeSaw on a daily basis for their maths groups. This work will include some revision but predominantly new learning across the curriculum. They will upload a combination of videos, links, photographs, drawings and notes etc.
* SET teachers will continue with programmes for individual students via Zoom where appropriate e.g. Hornet programme.
* SET teachers will support literacy groups via Zoom, and check-ins will be maintained with Nurturing groups as appropriate.
* Students will be requested to submit work regularly throughout the day depending on the teachers timetable e.g maths work submitted by 9.45am, English by 10.45am etc.
* Teachers will correct the students' work on a daily basis.
* Staff will meet students regularly on Zoom.

**Communication with the school/teachers:**

* Depending on government advice, the school building may be able to remain open for staff to assist with the provision of distance learning.
* In that case, the school phone number 01-8379833 will be manned daily from 8.30am-11.30am.
* The school mobile phone will also be used during any government advised school closure- 0861805158.
* All teachers are available to be contacted via their school email address during school hours if the school building must remain closed to staff e.g. [msx@olvgns.ie](mailto:msx@olvgns.ie).
* Parents must be aware that the wellbeing of the whole school community is a matter of priority for the Board of Management. Staff members have been advised to ensure they are maintaining a healthy work/life balance and will not contact parents outside school hours.

**Access to internet and devices in the home:**

* It is vitally important that students do not fall behind in their schooling as a result of a government advised whole school closure.
* Parents should ensure their children are engaging in work every day and submitting the required work to their class teacher.
* Parents must make the school aware as soon as possible if their daughter does not have access to an internet enabled device at home.
* We will not remain closed forever, and children will be at a disadvantage if they do not keep up with the work their teachers are setting.